



Second Story Women's Centre (SSWC)
WELLNESS FOR BOYS PROGRAM
Facilitator Job Description

The purpose of the Facilitator position is to manage the virtual program and work collaboratively with SSWC staff and partners.

Specific duties

- Work collaboratively with the Youth Services Coordinator to plan and deliver seven weeks of summer camps for boys in Lunenburg & Queens County.
- Take part in training sessions and orientation with SSWC staff.
- Promote the program through social media and community partners.
- Coordinate and have full comprehension of virtual platforms for each of the camps.
- Responsible for all aspects of the camps, including activities, scheduling, support of campers
- Responsible for appropriate online safety, use of technology and confidentiality measures.
- Communicate with parents.
- Prepare a final report, including an evaluation of the program and recommendations for future years.
- Officially thank community collaborators and partners.

Terms and Conditions of Contract:

This is a summer job contract position of 12 weeks at 32 hours a week at \$15 per hour beginning in June and finishing at the end of August.

The successful candidate will be paid bi-weekly, based on timesheets submitted to the Financial Services Coordinator.

Holiday pay for July 1 and August 3 will be paid.

Contract staff are not eligible for other benefits.